

MEETING MINUTES
WATER QUALITY ASSURANCE REVOLVING FUND ADVISORY BOARD

Salt River Project Building
1521 N. Project Drive, Tempe, AZ
June 30, 2006

Board Members in Attendance:

Kelly Barr	Karen Gaylord
Frank Corkhill	Amanda Stone
Steven Besich	Lee Stein
Tamara Huddleston	Rick Lavis
Karen O'Regan	Nicholas Wallwork
Manuel Ramirez	Don Herrington for Hsin-I Lin
Glinda Weddle	Nancy Peterson for Karen Masbruch

Board Members Absent: Richard Bark, Jim Viereg, Jennifer Boucek, and Dr. Bero

The meeting was called to order at 9:05 a.m.

- I. Welcome/Opening Comments/Administrative Issues-
 - A. Meeting Schedule – Chairman Lavis reviewed next year's meeting schedule and important dates beginning with the submission of the 2007-2008 budget to the State Legislature on September 1, 2006. He went through all dates for scheduled meetings for the next year. The next board meeting is scheduled for September 29, 2006.
 - B. Confirmation – Amanda Stone was designated as ADEQ's representative to replace Don Richey on the Board. Chairman Lavis announced that Karen Gaylord was confirmed as a member of the Board, but two were not confirmed. They will continue to serve until replaced.
 - C. Budget Footnote Challenge – The Budget Finance Committee will carry the brunt of work for the Board because of all the new reporting requirements. Appreciation was extended to Richard Bark for his work on the budget issues.
- II. Approval of April 28, 2006 Minutes – Ms. O'Regan made a motion to accept the minutes as drafted, and Ms. Barr seconded the motion. All were in favor of approving the minutes as drafted.
- III. Appointment of New Superfund Manager – Amanda Stone, ADEQ Waste Programs Division Director, introduced Samantha Roberts as the new Remedial Projects Section Manager for ADEQ. She also introduced all the other ADEQ staff at the meeting, which included: Debbie Goodwin, Tim Erwin, Jerry Smit, Bill Ellett, and Linda Mariner. A request was made to Ms. Stone for an updated organizational chart to show current WQARF staff. Ms. Stone acknowledged the worth of such a chart, but explained that it would be misleading because many of the boxes reflect staff that are being funded by other programs as well as WQARF, i.e. Federal Grants, Dept. of Defense, etc. The current staffing in the WQARF program would be outlined later in the meeting.
- IV. Year End Review and Department Reports
 - A. ADEQ - Ms. Roberts, ADEQ Remedial Projects Section Manager, presented the year end review and department report.
 - FY 2005-2006 WQARF program results included the following:
 - o Remediation of approx. 2 billion gallons of water

- Removal of 3,945 pounds of VOCs and 3 million pounds of metals
 - Two interim remedial actions conducted
 - Completion of the following early response actions:
 - five sites with soil vapor extraction O & M
 - four sites with pump & treat O & M
 - two remediation systems installed
 - three sites with cap maintenance
 - WQARF issues of concern included: development of delisting criteria; aggressively pursuing PRP searches and associated RIs; staffing issues; communication of long-term funding needs.
 - Preliminary investigation (PI) program results included:
 - 26 sites currently on the PI list (17 pending and 9 active sites)
 - Four completed PIs
 - Completed development of new super-screen
 - Completed 18 site screens
 - Completed annual status reviews for all deferred PI sites
 - Worked on revision of E & E Model
 - Action items for the Department included:
 - Personnel vacancies in the WQARF program
 - Dry Cleaners final report
 - Summary of budget expenditures for the last three years
- B. ADWR - Mr. Frank Corkhill presented the year end review. Program results included:
- ADWR reviewed 7761 NOIs to drill or abandon wells for WQARF.
 - They reviewed 420 permit applications to withdraw groundwater ATSDR
 - They completed well inventories for five WQARF sites.
 - They developed special well construction standards for two sites.
 - They completed well spacing and impact rules.
- C. Attorney General Office – Tamara Huddleston provided a handout of WQARF accomplishments from the Pubic Advocacy Division Environmental Enforcement Section.
- D. ADHS – Mr. Herrington presented the year end review and risk assessment summary. Program results included:
- ISA completed two assigned public health risk task assignment for ADEQ.
 - Completed six Non-ISA health consultations under a grant from ATSDR
 - ADHS ISA total budget for FY 05-06 was \$100,000 and will be the same for FY 06-07
- V. Presentation & Adoption of Proposed Revision of E & E Model – Ms. Gaylord brought several hard copies of the first set of revisions of the E & E Model to be reviewed by the Board with recommendation that it be formally accepted by the Board at the next WQARF Board Meeting in September. Everyone on the board would also receive an email copy to review for the next 30 days. Debbie Goodwin's expertise and help were acknowledged. Ms. Stone reminded them that ADEQ's internal review of the revised model was still ongoing, and that no formal action should be taken yet.
- VI. Presentation & Adoption of 2007 Budget & 2008 Budget

- A. A presentation was given by Chairman Lavis on the WQARF budgeting issues. Chairman Lavis first presented two large charts for 2005 and 2006 to illustrate where each WQARF site was in the cleanup process showing that progress has been made. He distributed copies of the WQARF Budget Briefing Paper on the *2007 Budget & Revised 10 Year Plan & Site Expenditures to Date*. He also passed out *Draft WQARF FY07 Spending Plan Summary*, as well as the *WQARF Registry Site Expenditure Table for FY99 – FY06*.
- B. Mr. Wallwork made a presentation of the WQARF Budget & Finance Committee recommendations for the \$2-3 million carry over funds and the approved \$15 million for this next year. He invited all board members to attend the next budget committee meeting on July 12th. Mr. Wallwork made a motion to have the Board accept the \$2,000 baseline budget from staff and to direct the board to develop needed changes in the 2007 budget. Ms. Barr seconded the motion and the board approved it.

VII. Discussion of WQARF Board Priorities – Chairman Lavis stated the following priorities to be addressed by the Board in the coming year:

- A. Meet requirements of the legislature on the budget footnote
- B. Review and approve the 10 year plan
- C. Approve and implement the revised E & E Scoring Model
- D. Continue review of cleanup status of each site

Ms. Barr made the motion to accept all priorities on the Chairman's list as well as the additional two discussed at the meeting which were 1) the development of delisting criteria and 2) incentives for working parties. Mr. Wallwork seconded the motion, and it passed unanimously.

VIII. Other Business –

- A. Ms. Roberts explained her plan to hire more staff for vacant positions in the WQARF program at ADEQ. She also mentioned that a final report that the Chairman requested at the last meeting was ready for distribution. Chairman Lavis asked that all members of the board receive a copy.
- B. Chairman Lavis was concerned that there might be a glitch in ADEQ's mailing procedures because many of the members of the board did not receive their agenda packets before the meeting. He stressed how important it is for the Board to have the agenda packet a week before the meeting in order to be effective in their roles on the Board. The suggestion was made to send out electronic copies of the agenda packet as a backup. Ms. Stone assured the Board that ADEQ would investigate the mail room problem.
- C. Action items were also discussed for the next meeting as being the revision of the E & E scoring model and the 2007 budget.

IX. Public Comment – No comments from the public

X. Adjournment – Mr. O'Regan moved to adjourn and it was seconded by Mr. Wallwork.